



## Close Protection (CP) Course 2012 Booking Form

Please complete the Booking Form detailed below in **BLOCK CAPITALS** and **black ink**. All grey areas of the form are for Anubis use only and should be left blank. All information provided is strictly in accordance with the Data Protection Act 1998 and no personal details will be passed to third parties without prior approval.

Anubis Reference No		BNU Reference No		
All Forenames		Surname		
Full Address (Including Post Code)				
Title (Circle title or add as appropriate) Mr / Mrs / Miss / Ms / Other		Date of Birth		
Daytime Tel No		Mobile Tel No		
E-Mail Address				
<b>CP Course 'Package' Options</b>	<b>Tick</b>	<b>Course Fees</b>	<b>VAT @ 20%</b>	<b>Total Inc VAT</b>
Full CP Course price <b>including</b> all accommodation, food and the FAAW/FPOS course		£3262.50	£652.50	£3915.00
Full CP Course price <b>including</b> all accommodation and food but <b>without</b> the FAAW/FPOS course		£2933.33	£586.67	£3520.00
Full CP Course price <b>including</b> the FAAW/FPOS course but <b>without</b> any accommodation (lunches included)		£2662.50	£532.50	£3195.00
Full CP Course price <b>without</b> the FAAW/FPOS course or any accommodation (lunches included)		£2391.67	£478.33	£2870.00
<b>Minimum Deposit Payment Enclosed</b>		Deposit £300		£
<b>Total Payment Enclosed</b>		Please complete		£
<b>Selected CP Course Dates (please specify)</b>				
<b>Are you a serving member of HM Forces?</b>	<b>Yes / No</b>	<b>Will your payment include ELCAS?</b>	<b>Yes / No</b>	
<b>General Terms &amp; Conditions</b>				
<ul style="list-style-type: none"> <li>• Anubis Associates Limited reserves the right to refuse a student particularly due to non-payment of course fees</li> <li>• Cheques must be made payable to 'Anubis Associates Limited' and should not be post-dated</li> <li>• Payment by credit card is acceptable but will incur an admin charge of 2.5%</li> <li>• Payments are non-refundable unless 28 days notice of cancellation is given in writing</li> <li>• Anubis reserves the right to reschedule a course due to unforeseen circumstances</li> <li>• Due to unforeseen circumstances beyond a student's control (i.e. Illness) alternative course dates will be negotiated</li> <li>• Anubis has a 'Zero Tolerance Policy' in relation to criminal offences committed on the course (drugs, assault, theft etc) which may result in expulsion from the course without refund of fees</li> <li>• <b>Full balance of fees to be paid at least 28 days before the first day of the course</b></li> <li>• VAT registration number 869 8261 63</li> </ul>				
<b>I have read, understood and agree to the above General Terms &amp; Conditions. I enclose the following documents:</b>		Signature  Date		
<input type="checkbox"/> 2 x Identical passport sized photographs on a white background				
<input type="checkbox"/> Photocopy of Passport and Driving Licence (for proof of identity)				
<input type="checkbox"/> Copy of current First Aid at Work certificate or equivalent ( <b>SIA requirements - must have a minimum of 6 months remaining</b> )				
<input type="checkbox"/> Payment of at least £300 deposit or full course payment				

**Anubis Associates Limited**

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